

BOB JONES COLLEGE

CLEVELAND, TENNESSEE



ANNOUNCEMENTS

FOR 1936

1937

Volume IX — No. 1

CATALOGUE OF

Bob

Jones

College

Volume IX

Number 1



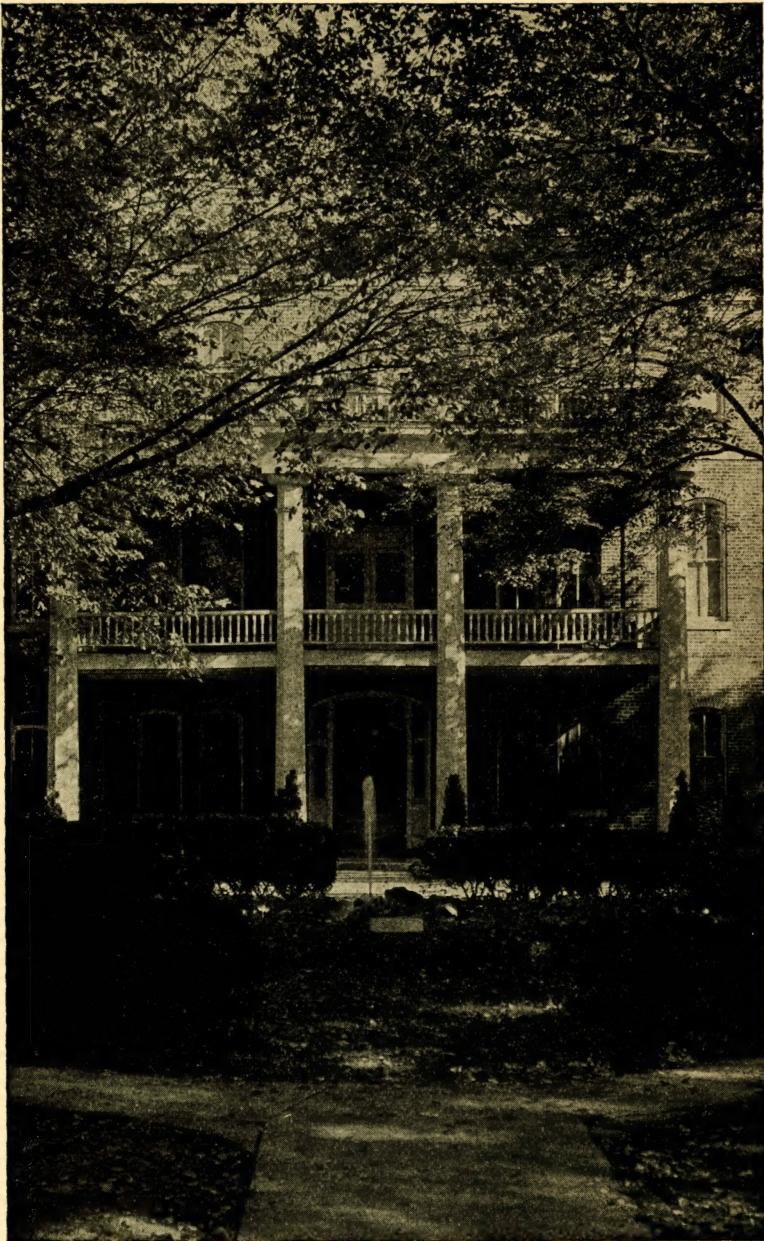
ANNOUNCEMENTS

for

1936-1937



CLEVELAND, TENNESSEE



COLLEGE CREED

I believe in the inspiration of the Bible, both the Old and New Testaments; the creation of man by the direct act of God; the incarnation and virgin birth of our Lord and Savior, Jesus Christ; His identification as the Son of God; His vicarious atonement for the sins of mankind by the shedding of His blood on the cross; the resurrection of His body from the tomb; His power to save men from sin; the new birth through the regeneration by the Holy Spirit; and the gift of eternal life by the grace of God.



COLLEGE MOTTO

No college shall excel us in the thoroughness of our scholastic training; and, God helping us, we endeavor to excel all other colleges in the thoroughness of our Christian training.

* * *

Whatever educational problem a student may have, the Bob Jones College is in position to solve that problem, at least through the sophomore year. In most cases, the college can solve a student's problem beyond the sophomore year.

TABLE OF CONTENTS

COLLEGE CALENDAR	5
BOARD OF TRUSTEES	6
OFFICERS OF ADMINISTRATION	7
OFFICERS OF INSTRUCTION	8
PERSONAL WORD FROM THE PRESIDENT	10
GENERAL INFORMATION	11
Buildings and Equipment	12
Curricula	13
Summer School	14
Physical Care	14
Religious Services	15
Student Organizations	16
Special Advantages	17
Publications	18
Scholarships	18
Expenses	18
REQUIREMENTS FOR ADMISSION	20
REQUIREMENTS FOR GRADUATION	23
DEPARTMENTS OF INSTRUCTION	28
Bible	28
Chemistry and Biology	30
Education and Psychology	31
English	33
Foreign Languages:	
Ancient Languages	36
Modern Languages	38
Geography and Sociology	42
History	42
Mathematics and Astronomy	43
Speech	45
THE CONSERVATORY OF MUSIC	48
THE BUSINESS COLLEGE	59
THE HIGH SCHOOL	61

COLLEGE CALENDAR

First Semester

September 9, Wednesday	. . . Formal Opening.
	Freshman Orientation begins.
September 10, Thursday	. . . Registration for students in the upper classes, the Business College, and the Academy.
September 11, Friday	. . . Registration for freshmen.
September 12, Saturday	. . . Classes begin.
November 26, Thursday	. . . Holiday for Thanksgiving.
December 18, Friday	. . . Christmas vacation begins.
January 1, Friday	. . . Classes resumed.
January 26, Tuesday	. . . First Semester ends.
January 27, Wednesday	. . . Second Semester begins.
June 2, Wednesday	. . . Second Semester ends.
June 7, Monday	. . . Summer School begins.
July 16, Friday	. . . Summer School closes.

BOARD OF TRUSTEES
Executive Committee

REV. R. R. (Bob) JONES, D.D., Cleveland, Tenn., President
GOV. BIBB GRAVES, Montgomery, Ala., Vice-President
DR. BOB JONES, JR., Cleveland, Tenn., Secretary and Treasurer
C. W. HARLE, Cleveland, Tenn.
RAYMOND T. CRANE, New York, N. Y.

Members of the Board

MRS. J. S. MACK, McKeesport, Pa.	REV. O. P. SPEIGEL, D.D. Montgomery, Ala.
REV. W. E. BIEDERWOLF, D.D., Winona Lake, Ind.	MRS. R. R. JONES, Cleveland, Tenn.
M. F. BOONE, Panama City, Fla.	A. K. HARPER, Fairfield, Iowa
REV. DAVID L. COOPER, D.D., Los Angeles, Calif.	JUDGE J. M. SAPP, Panama City, Fla.
BISHOP H. M. DuBOSE, Nashville, Tenn.	H. B. MOORE, Cleveland, Tenn.
COL. CHARLES MAYFIELD, Cleveland, Tenn.	M. K. VICKERY, Birmingham, Ala.
MRS. W. L. DUMAS, Talladega, Ala.	REV. MEL TROTTER, D.D., Grand Rapids, Mich.
HON. BOYD HARGRAVES, Chattanooga, Tenn.	REV. S. E. SPENCER, Graceville, Fla.
REV. HENRY GRUBE, Mobile, Ala.	REV. FRED BROWN, Birmingham, Ala.
PROF. E. J. FRAZIER, Cleveland, Tenn.	MRS. E. S. PETTY, Cleveland, Tenn.
DR. WALTER L. WILSON, Kansas City, Mo.	REV. CLIFFORD LEWIS, Montgomery, Ala.
MRS. TOM TARWATER, Harriman, Tenn.	DON COCHRAN, Cleveland, Tenn.
REV. MONROE PARKER, Birmingham, Ala.	MRS. C. V. BIDDLE, Knoxville, Tenn.
R. L. MCKENZIE, Panama City, Fla.	MRS. LOREN JONES, Sulphur Springs, Ark.
REV. E. D. VISER, Cleveland, Tenn.	B. F. WHEELER, Oviedo, Fla.
FRED CARTER, Sweetwater, Tenn.	REV. PAUL RADER, D.D., Fort Wayne, Ind.
REV. T. C. CASADAY, Montgomery, Ala.	REV. R. B. LAVENDAR, Lanett, Ala.

OFFICERS OF ADMINISTRATION

ROBERT R. (Bob) JONES, D.D., President
BOB JONES, JR., A.M., Litt. D., Vice-President
EUNICE HUTTO, A.M., Dean
R. K. JOHNSON, A.B., Business Manager
DON COCHRAN, Field Secretary
LOREN G. JONES, Mus. D., Extension Secretary
MRS. LOREN G. JONES, Extension Secretary
W. W. LEE, JR., B.B.A., A.M., Head of Business College
MRS. PEARL WILLIS, Dean of Women
CHESLEY SAPPINGTON, A.B., Superintendent of Buildings
ALICE WARD, Librarian
FANNIE MAE HOLMES, A.M., Dietitian
LILLIAN LEE, A.M., Assistant to Dean
VIDA LEWIS, A.B., Assistant to Dean of Women
LOIS WILSON, A.B., Assistant Librarian
MARJORIE PARKER, A.B., Secretary to President
ELIZABETH ADAMS, A.B., Hostess

OFFICERS OF INSTRUCTION

ROBERT R. (Bob) JONES, D.D., President

ROBERT R. (Bob) JONES, JR., History

A. B., Bob Jones College; M. A., University of Pittsburgh, Litt. D., Asbury College; Special work, University of Chicago, University of Alabama.

EUNICE HUTTO, Mathematics, Psychology

A. B., Huntington College; M. A., University of Alabama; Special work, University of California.

KATIE NELL HOLMES, English

A. B., M. A., University of Alabama; Graduate student, Columbia University.

EDWIN S. IREY, Organ

Mus. B., Cincinnati Conservatory of Music.

W. W. LEE, Business College

A. B., B. B. A., M. A., Baylor University.

WILLIAM A. ANDERSON, Bible

A. B., M. A., Bob Jones College.

WILLIAM T. BRUNER, JR., Greek, Hebrew

A. B., Furman University; Th. M., Ph. D., Southern Baptist Theological Seminary.

RUTH M. FLOOD, Speech

A. B., Taylor University; M. A., University of Michigan; Special work, Rice School of Speech and Northwestern University.

CLARA B. HENLEY, Education, Bible, Music

A. B., Duke University; Diploma in Music, Guilford College; M. A., Columbia University; Diploma in Bible, Columbia Bible College; Graduate student, Northwestern University and Peabody College.

FRANCIS E. WEST, Chemistry and Biology

B. S., M. S., Michigan State University; Sc. D., Milton University; Fellow in Botany, University of Wisconsin; Graduate work, University of Michigan, University of Wisconsin, University of California.

SARA GRACE LINTON, Piano

Mus. B., University of Pittsburgh and Pittsburgh Musical Institute; Graduate student, Pittsburgh Musical Institute.

ALBERTA DICKMAN, Violin

Mus. B., Wheaton College; Graduate student, American Conservatory of Music.

LILLIAN LEE, Science

A. B., Bob Jones College; M. A., Colorado College of Education.

FANNIE R. GASTON, Astronomy and Mathematics

M. A. Cincinnati University; eight years with Cincinnati Observatory; Graduate work, Ohio State University.

MARIUS L. ANDERSON, History

A. B., Bob Jones College; M. A., University of Pittsburgh.

AUGUSTUS H. MOORE, Spanish, Latin

A. B., M. A., Birmingham-Southern College.

HUGH PRICE FELLOWS, English, Speech

A. B., Bob Jones College; Graduate work, Northwestern University.

MRS. REUBEN T. ALLEN, French, Latin

A. B., University of Tennessee.

MIRIAM GARVEY REEVES, English

A. B., Converse College.

GRACE W. HAIGHT, Missions, Hymnology

Litt. D., Bob Jones College.

FANNIE MAE HOLMES, Home Economics

A. B., Bob Jones College; M. A., Colorado College of Education.

MRS. DON COCHRAN, Music

Pupil of L. A. Phelps and of Mrs. Elizabeth Reynolds; twenty years of teaching piano and voice; five years in Lyceum and Chautauqua work.

META HARRIS, Piano

Graduate Cadek Conservatory of Music; Student Juilliard School of Music.

HARRIETTE STOLLENWERCK-PARKER, Piano

A. B., Bob Jones College.

LOIS WILSON, Speech

A. B., Bob Jones College.

PERSONAL WORD FROM THE PRESIDENT

The Bob Jones College, which has had a successful history for nine years, will open its 1936-1937 session on the 9th day of next September. Cleveland is in the center of one of the most attractive sections of the entire country. It is only a short distance from the historic city of Chattanooga. It is less than one hundred miles from Knoxville, and only a drive of a few hours from Birmingham, Ala., Atlanta, Ga., Asheville, N. C., and many other interesting cities and towns of the South.

It offers four years of work leading to a bachelor's degree. It is interdenominational, orthodox, and co-educational. It stands without apology for the absolute authority of the Bible.

A famous educator who has visited our college on several occasions said, "I have inspected more than three hundred colleges in the United States. There is something in the Bob Jones College that I have never found in any other institution. You can't tell it. You can't write it. You have to visit the college and feel it." Our college has a spirit all its own. It has an atmosphere of culture without the cold formality which is found in some institutions.

As an institution we believe in denominational co-operation without organic union. We believe in the right of every Christian to interpret the Bible as he may be led by the Holy Spirit, but we deny the right of any Christian to question the authority of the Book. Religiously, our testimony is: "Whatever the Bible says is true." Every teacher in the college signs our orthodox creed once each year.

We are proving in our institution that it is possible to be thorough in scholastic work and to have a happy, contented student body in this modern age, and still hold to the old, orthodox, religious position of our fathers.

While a number of our students are going into the ministry, or to mission fields, or into some other form of Christian work, a great many of them are planning to be lawyers, doctors, teachers, business executives, etc.

GENERAL INFORMATION

In studying the courses outlined in this catalogue, you will note that a student may have as many hours in his minor, which is required, as he has in his major. This arrangement enables a student to receive a Bachelor of Arts degree from the Bob Jones College and then to enter a graduate school and receive his Master of Arts degree in the minor which he had in our institution.

A student may have a minor in English, history, or foreign language.

We believe that, because we limit our student body and because of the intensely Christian atmosphere of our institution, we are in a better position to do the work in the fields that we cover than any other institution in the country.

Each student in our college is required to take Bible every year. This applies not only to college students but also to high school students and Business College students as well. We offer to every student in the college, the high school, and the Business College, voice, piano, violin, pipe organ, and speech without extra cost, except a small fee for the use of the practice piano or organ. We put much emphasis on public speaking for we do not believe that a boy or girl is really educated until he or she is able to stand on the platform of any auditorium and talk with ease to an audience.

Our college has the reputation of being strict; but our student body, we believe, is the most contented group of students on the American continent. The rules and regulations of the institution are made by a committee of the faculty and the students, and can be changed only by a vote of these two groups. The rules and regulations are reasonable and necessary.

At the Bob Jones College, religion is the natural thing. It is not stereotyped, strained, or "overly-pious." It is simple and unaffected. Every class is opened with prayer, and our social gatherings blend easily and naturally into "a little prayer before we go." We believe in a clean social life. We encourage properly chaperoned parties. In all our work and play, in personal life and social relations, we seek to be loyal to the Lord Jesus Christ.

In connection with our college we have a high school where we do four years of accredited work. The high school girls are housed in one section of the women's dormitory. The boys in the high school under eighteen years of age are under special supervision.

Every student in our institution receives personal and constant attention. Any boy or girl is free to go for advice or assistance to any member of the faculty at any time. We limit our attendance to a maximum of three hundred students. The physical health of the students is cared for by supervised calisthenics, baseball, volley ball, basket ball, tennis, playground ball, and hiking. An indoor swimming pool provides facilities for teaching swimming. All students are required to take an hour of physical exercise each day.

Parents may send their sons and daughters to the Bob Jones College and go to sleep at night in perfect peace, knowing that their children are safe physically, mentally, and spiritually.

We shall be glad to give any detailed information to any parent or to any prospective student.

Remember, whatever educational problem a student may have, the Bob Jones College is in position to solve that problem, at least through the sophomore year. In most cases the college can solve a student's problem beyond the sophomore year.

BUILDINGS AND EQUIPMENT

The physical plant of the Bob Jones College combines beauty and utility. For the 1936-37 session, improvements and enlargements are being made.

Women's Dormitories The women's dormitories are fireproof, well ventilated, and well lighted. All rooms have hot and cold running water, and a number of the rooms have connecting baths.

Men's Dormitory The men's dormitory is a new building arranged for comfort and convenience with built-in furniture and comfortable beds. It has hot and cold running water, closet space in each room, and plenty of showers and lavatory facilities.

The Dining Hall The dining hall and kitchen are bright, clean, and well equipped. All dormitory students take their meals in the dining hall, and most of the faculty eat there. The tables seat ten persons each. Each student has a regular place in the dining hall; place assignments are shifted every three weeks in order that the students may contact different ones at meal time.

Class Room Building The class room building will be, before the opening of the 1936-37 session when present improvements are completed, a two-story brick building, well lighted and equipped.

New Auditorium A new auditorium which was dedicated on Easter Sunday, 1936, is one of the most perfectly equipped buildings in the South. In the auditorium building are located most of the studios of the music and speech departments.

Gymnasium It is planned to have a well equipped gymnasium ready for the use of the students by the opening of the 1936-37 session. The gymnasium will be of standard size, with up-to-date lockers, and shower rooms.

Science and Home Economics Equipment The college maintains an adequately equipped scientific laboratory, home economics kitchen, and sewing room.

Library There is a well equipped library, adequate to the needs of the college. The city of Cleveland has a splendid library near the college which is available to the students.

Book Store and Post Office "Little Moby's Corner", located on the campus and operated by the college, carries a full line of school supplies and all necessary textbooks as well as fruit, candy, ice cream, soft drinks, etc. The student mail is given out here, and stamps and post cards may be purchased.

CURRICULA

The College Offers the Following Curricula:

1. Bachelor of Arts degree with a major in music, speech, or religion. The work of the first two years is the same as

that of any standard college, and a student may transfer to another school after two or three years in the Bob Jones College and receive full credit for his work.

2. Bachelor of Music degree.
3. Two-year Teachers Course leading to a permanent elementary certificate in Tennessee. This course is approved by the State Board of Education.
4. The Business College, in connection with the college, offers a one-year business course, including a secretarial course and a bookkeeper's course.
5. The four-year high school, in connection with the college, offers the regular state adopted high school courses, and is fully accredited by the State Department of Education.

SUMMER SCHOOL

Summer school session dates from June 7 to July 16, 1937. It is maintained for the benefit of regular students who are deficient in some of their work; for elementary teachers who wish to extend or renew their certificates; and for any others who wish to take advantage of its opportunities. Regular courses for which there is demand are given. The cost of room, board, tuition, and fees for the entire six weeks is \$67.50.

PHYSICAL CARE

Health Service Every dormitory student of the Bob Jones College has medical service included in his fees. A fine, well-trained, competent Christian physician is available for the students at certain, definite office hours. In case of an emergency, he may be called any hour of the day or night. A trained nurse is resident in the college dormitory to look after the physical welfare of the women students. Cleveland has two well equipped hospitals with trained staffs of physicians and attendants.

Physical Education All students are required to take regular classes in physical education unless excused by a certificate from a physician. A program of intramural sports is provided for both men and women students. Organized classes

in calisthenics, remedial exercises, and hygiene are maintained. Instruction is given in such sports as tennis, swimming, basket ball, volley ball, playground ball, track and field events, and hiking. The principal objectives are:

1. Learning to keep physically fit, and to protect the body against weakness and disease.
2. Learning to practice co-operation and good sportsmanship.
3. Learning some sports in which the student can participate after he leaves college.

RELIGIOUS SERVICES

Sunday School Sunday school is held on the campus each Sunday. At the opening and closing exercises, all the various religious denominations meet together. A general superintendent, elected by the entire Sunday school, presides. For the lesson periods, the various denominational classes retire to separate rooms where they are taught by teachers of their own choice.

Sunday Morning Worship The Sunday morning worship at 10:45 is a regular feature of the college religious program. Every student is required to attend the Sunday morning worship service except in the case of young ministers who are away conducting services. There is a regular choir which presents special music. The message is brought by the president, some minister who is a member of the faculty, a student of the Ministerial Association, or a visiting clergyman.

Vespers The four o'clock Sunday vesper service is probably the best known of all the religious services of the Bob Jones College. It presents members of the faculty and students of the Departments of Speech and Music in a sacred program. Occasionally, a religious drama is presented by the Speech Department. These vespers are both cultural and devotional, and they are largely attended by visitors for miles around.

Young People's Societies The various denominational groups—Christian Endeavor, B.Y.P.U., Epworth League, etc.—hold their regular meetings each Sunday afternoon following the vesper service.

Sunday Evening Worship There is no evening service on the campus, but students are urged to attend Sunday evening worship at the church of their own denomination in Cleveland.

Chapel Services One of the most interesting features of the Bob Jones College is the forty-five minute chapel service held every morning from Monday through Saturday. These services are a source of great inspiration to the students. Five days a week the chapel message is brought by the president when he is on the campus, and in his absence by selected speakers. On Monday the student body meets at the chapel hour. Attendance is compulsory.

STUDENT ORGANIZATIONS

Literary Societies There are no fraternities or sororities on the Bob Jones College campus, but there are four flourishing literary societies. Every student is eligible for membership in one of these groups. The Sigma Lambda Delta and Sigma Kappa Rho societies are for the girls and the William Jennings Bryan and Chi Delta Theta societies are for the boys.

Pan Hellenic Council The Pan Hellenic Council is composed of the president and one representative of each of the literary societies. The purpose of the Council is to guide and control the activities of the literary societies.

Pioneer Club The Pioneer Club consists of all members of the faculty and the student body who were connected with the college during its first year.

The Friendship Club The Friendship Club is composed of all the girls on the campus. The purpose of the club is to create a closer bond of friendship among the girls in the college.

The Life Service Band The Life Service Band is an organization of students who have volunteered for definite Christian service. It seeks to train and encourage its members to become efficient in personal evangelism.

The Student Volunteer Band The Student Volunteer Band is composed of those students who have been definitely called to the Mission Field. The objective of the band is to

stimulate missionary vision and zeal among its members.

The Ministerial Association The Ministerial Association is a band of students who have been called into the ministry. The association aims to promote in every way possible the work of the kingdom of God.

The Laymen's Club The young men who belong to this club are those who have decided that they will use all their opportunities to lead the unconverted to their Lord and Savior.

Denominational Organizations The various religious denominations have their own young people's societies and Sunday school classes. Students are urged to attend the meetings of the denominational group with which they have been affiliated at home.

The Choral Club The Choral Club consists of students carefully selected for their musical talent. The best choral music, accompanied and unaccompanied, is studied. The club appears in several formal concerts during the year.

The Classic Players The Classic Players are the only college Shakespeare repertoire group in the world. Membership is open to all students who show talent or ability in public try-outs.

Orchestra In the Bob Jones College, there is an excellent orchestra, composed of those students who play musical instruments, under the supervision of a trained director. This orchestra gives numbers at vespers services, at recitals, and on various other programs during the school year.

SPECIAL ADVANTAGES

Artist Series and Recitals The students of the Bob Jones College have the opportunity of hearing, in the course of the year, a number of outstanding artists—musicians, readers, and lecturers—who are presented on the Lyceum Series. In addition, there are recitals by members of the faculty of the Departments of Speech and Music which are also included in the Artist Series. A portion of each student's fee is applied on a season ticket for the Artist Series.

Student Recitals Recitals are given monthly by the students of the Music Department who thereby have an opportunity of appearing in public. Attendance at these recitals is compulsory for all students of the Music Department. Students majoring in music or speech are required to give a recital during their senior year.

Radio Talented students have an opportunity for radio appearances on the college broadcasts.

Debates The students' literary societies sponsor inter-society debates each year. Participants are selected by the students in the societies. The final debate is one of the chief events of the commencement exercises each year.

PUBLICATIONS

"The Fellowship News" is a paper published weekly at the college. It is the official publication of the National Organization of Young People's Fellowship Clubs.

"The Vintage" is the college annual, published by the students.

SCHOLARSHIPS

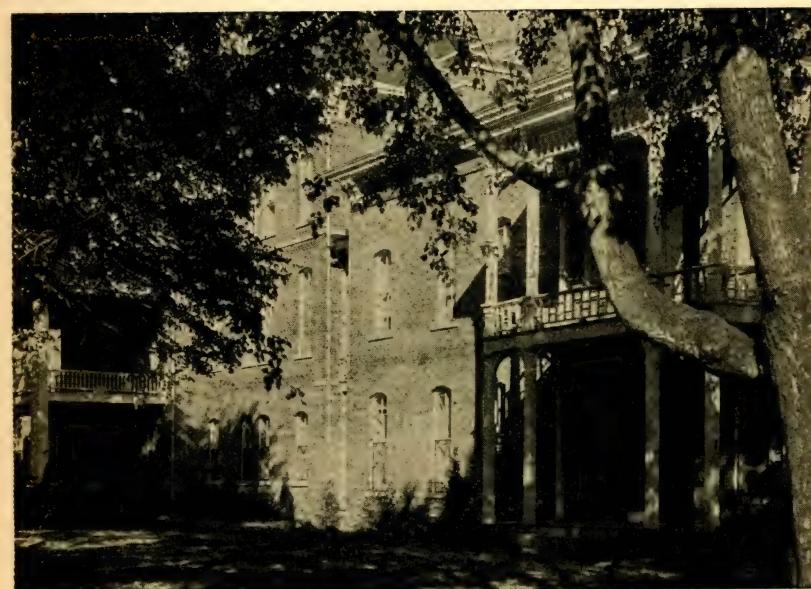
A few loan scholarships are available to worthy students who are not able to make full payment for board and tuition.

EXPENSES

Tuition and fees, a semester	\$87.50
Room and board, a month	25.00
Piano rental, a semester	3.00
Voice fee, a semester	3.00
Pipe organ rental, a semester	12.50
Student Activity fee*, a semester	5.00

* This fee pays for "The Vintage", the college year book; for all college programs of the Artist Series; and for athletic activities.

No payments will be refunded to students who leave the college for any reason.



REQUIREMENTS FOR ADMISSION

All candidates for admission to the college must give satisfactory evidence of good character, and all students transferring from other schools must present a statement of honorable dismissal.

ADMISSION TO FRESHMAN CLASS

Graduates of accredited high schools will be admitted to the college upon receipt of a properly certified statement from the principal of the high school showing that at least 15 units of acceptable work have been completed. (A unit represents 5 periods of at least 45 minutes each week for 36 weeks.) **This statement should be forwarded directly from the principal to the dean before the opening of school. Blanks for this purpose will be furnished by the college.**

Candidates should present at least—

- 3 units of English,
- 1 unit of algebra,
- 1 unit of plane geometry,
- 1 unit of history, and
- 1 unit of laboratory science.

Not more than 3 units in vocational subjects will be accepted.

Students who do not present 2 units in a foreign language will be required to complete 18 semester hours of a foreign language in the college instead of 12 semester hours in order to satisfy the foreign language requirement. The minimum number of units that will be accepted for entrance in any one foreign language is 2.

Students who present 15 units but who are deficient in some specified unit will be admitted, but the deficiency must be removed before the beginning of the second year. Students who meet the entrance requirements, but are not prepared to do work in certain subjects they wish to pursue, may take such preparatory courses in the high school.

Candidates who are graduates of unaccredited high schools and mature students whose work has been irregular, will be given certain general tests at the beginning of school, and upon recommendation of the Scholarship Committee will be enrolled and placed on probation for one semester. If such students meet the educational requirements of the college during this time they may be allowed to continue their work. All entrance requirements must be met before such students can become candidates for degrees.

ADMISSION TO ADVANCED STANDING

Applicants for advanced standing should have a transcript of their high school and college credits with a statement of honorable dismissal sent directly from the registrar of the last school attended to the dean of Bob Jones College. This should be sent as soon as possible before the opening of the school year.

SCHOLARSHIP REGULATIONS

Late Registration

Students who enter late and register after the time set aside for registration will be required to pay a fee of \$3.00.

Classification of Students

Students' classification will be given on the following basis:

Freshman: Fifteen units of entrance credit.

Sophomore: At least 24 semester hours of credit and 24 honor points. All entrance deficiencies removed.

Junior: At least 58 semester hours of credit and 58 honor points.

Senior: At least 92 semester hours of credit and 92 honor points.

Special: Mature students doing special work and who are not candidates for degrees. Only a small number of special students are accepted.

Honor Points

A student must earn 130 hour points before a degree

will be conferred upon him. Honor points are granted as follows:

A	3	honor points	a	semester	hour
B	2	"	"	"	"
C	1	"	"	"	"
D	0	"	"	"	"
E, F	—1	"	"	"	"

Students who enter with advanced standing are required to earn as many honor points as hours while they are in residence at the college.

GRADING SYSTEM

The following grading system is used:

A	Superior
B	Above average
C	Average
D	Passing grade
E	Condition
F	Failure; Course must be repeated
I	Incomplete
X	Absent from examination

Students who make an E, I, or X are required to make up or complete the work during the following six-weeks period. If this is not done, the grade is changed to an F and the course must be repeated. A small fee is charged for special examinations. Students who remove an E or an I will not be given a grade higher than D.

Schedule of Work

Sixteen hours of class work a semester constitute a normal load for a student. Students who have work scholarships will reduce their program of studies accordingly. Upper class students with an average grade of B will be permitted upon recommendation of the Scholarship Committee to register for a limited number of additional hours.

Change of Schedule

No student may drop a course, begin a new course, or make any changes in his schedule after registration is completed without the permission of the dean.

REQUIREMENTS FOR GRADUATION

The college grants the Bachelor of Arts degree and the Bachelor of Music degree. The requirements for the Bachelor of Music degree are found on page 49.

The Liberal Arts College is organized in two divisions. The Lower Division includes the freshman and sophomore years and the Upper Division includes the junior and senior years. The Bachelor of Arts degree is granted upon completion of one of the curricula of the Upper Division.

In the Lower Division, the work required is general in character fitting the needs of practically any student, including those of the pre-medical and pre-law students, prospective teachers, ministers, and students planning to enter other professional schools. The regular courses offered in most liberal arts colleges are given.

We do not ordinarily advise any student to remain in the Bob Jones College beyond the sophomore year unless he or she is especially interested in music, speech, or religion. However, many students who are not especially interested in these three subjects finish their junior year here and then transfer to some other college or university for their senior year's work. A number of students have taken a major in music, speech, or religion, with a minor in English, or some other subject, and having received their Bachelor of Arts degree in Bob Jones College, have gone to graduate schools and earned the Master of Arts degree in the subject which was the minor while at Bob Jones College.

The work of the Upper Division is specialized in character. It is concentrated around the three major fields: music, speech, and religion. Students are admitted to the Upper Division when they have completed the work of the Lower Division, or its equivalent, with an average grade of C. Each student selects music, speech, or religion in which to do his major work, and English, history, or a foreign language in which to do his minor work. His major professor will act as an adviser and will assist him in the selection of his minor subject.

SPECIFIC REQUIREMENTS FOR THE BACHELOR OF ARTS DEGREE

Residence At least one year in residence at the college, in-

cluding the last semester of the senior year, is required. If a student is in residence only one year, a full load of work must be carried and as many honor points earned as hours taken.

Hours and Quality Points At least 130 semester hours and 130 honor points must be earned. Not more than 6 hours may be earned in extra-curricula activities. At least two-thirds of the work during the junior and senior years must be taken in courses numbered 300 and 400.

Comprehensive Examination During the semester preceding graduation a comprehensive examination covering the major and minor subjects is required. A candidate for a degree with a major in speech or music is required to give a public recital during the senior year.

Specific Courses The following courses are required of all candidates for the Bachelor of Arts degree:

English	111-21, 211-21	12	semester hours
History	111-21, 411-21	12	" "
Bible	111-21, 211-21, 311-21	10	" "
Mathematics		6	" "
Science		6	" "
* Foreign Language	12 or 18	"	"
Speech		6	" "
Psychology or Sociology		3	" "
** Physical Education		4	" "

* Students who do not present as many as 2 units in a foreign language for entrance are required to complete 18 semester hours of foreign language in college. Students who continue the language started in high school, are required to take 12 hours in college.

** Unless excused by a physician. Students who are excused are required to earn the 4 hours in some other subject.

Major and Minor A major in music, speech, or religion and a minor in English, history, or a foreign language must be taken. Requirements in the different departments are listed below. A course completed with grade of D cannot be counted toward a major or a minor requirement in any department.

BIBLE

Students who major in Bible must complete 18 semester hours in Bible in addition to the courses required of all stu-

dents. Bible Prophecy is required and the additional 12 hours may be taken in elective courses, but must be chosen from courses numbered from 300 through 400. Ministerial students who major in Bible must elect 12 hours of Greek and 6 hours of Hebrew.

MUSIC

Students who major in music should be able to pass an informal examination upon entrance. Piano, organ, voice, or violin may be chosen as the applied major. The following music theory courses are required:

Sight-singing and Terminology
Harmony 112-22
Harmony 211-21
Music History
Dictation and Ear Training
Music Appreciation

Applied music must be taken each year, and a normal amount of progress made. A public recital is required during the senior year.

SPEECH

A major in speech consists of the following courses, in addition to Speech 111-21, which is required of all students:

Speech 211-21
Speech 311-21
Speech 312-22

and private lessons during the junior and senior years. Enough additional hours to make a total of 24, exclusive of Speech 111-21, must be elected from courses numbered from 300 through 400. Students whose major is speech must elect the following courses in the English Department: English 312-22. A public recital is required during the senior year.

ENGLISH

The minimum requirements for a minor in English are 18 semester hours in English in addition to the courses required of all students. English 311-21 is required, and the additional 12 hours may be taken in any courses numbered from 300 through 400.

Seniors who are found deficient in English grammar and rhetoric are required to take English 413 without credit during the last semester of the senior year.

FRENCH

A minor in French consists of the following courses:

- French 211-21
- French 311-21
- French 411-21

If French is chosen as a minor, some other foreign language must be taken to fulfill the general foreign language requirement.

SPANISH

A minor in Spanish consists of the following courses:

- Spanish 211-21
- Spanish 311-21
- Spanish 411-21

If Spanish is chosen as a minor, some other foreign language must be taken to fulfill the general foreign language requirement.

HISTORY

In addition to the courses required of all students, those minoring in history should take History 211-21 and at least 12 hours in courses numbered from 300 through 400.

A large percentage of the graduates of the college goes each year to graduate schools of the universities for further work leading to Master's and Doctor's degrees. This graduate work may be taken in the major or minor subject pursued by the student in the college. The student should have in mind by the end of his junior year the type of graduate work he wishes to do, and, if possible, he should select the institution in which he plans to study. This will enable him to plan his work during his senior year in accordance with the requirements of the graduate school. A student will not be recommended for graduate work unless he makes an average of B in both major and minor subjects.

The student who plans to teach in the elementary schools should elect courses in elementary education and other courses in accordance with the requirements of the state in which he wishes to teach. The student who wishes to meet the certification requirements in Tennessee should take the regular Elementary Teachers Course. This course is approved by the State Board of Education, and permanent elementary certificates are granted by the State Department upon its completion. These certificates may be validated in some of the other states.

A student who plans to enter a medical school, law school, or some other professional school should consult the requirements of the particular professional school he has selected. The college administration and faculty will be glad to furnish information which will assist the student in planning his work in accordance with the entrance requirements of the professional school he wishes to enter.

DEPARTMENTS OF INSTRUCTION

The numbers under Courses of Instruction relate to the year, the semester, and the course. For example, En. 321 means English given primarily for third year students (juniors), the second semester, and the first course. Re. 211 means sophomore Bible, the first semester, the first course. Courses numbered from 100 through 200 are for students of the Lower Division, and courses numbered from 300 through 400 are for students in the Upper Division.

Credit is given in terms of semester hours, a semester hour being defined as 18 hours of class work or 36 hours of laboratory work. Therefore, a class which meets for class work 3 hours a week for a semester will ordinarily give 3 semester hours of credit. A class which meets for class work 3 hours a week and for laboratory work 2 hours a week will give 4 semester hours credit.

BIBLE

Prof. Anderson, Miss Henley, Dr. Haight

Re. 111—OLD TESTAMENT

A synthetic study of the Old Testament, with outlines, lectures, and discussions; designed to give the student a thorough working knowledge of the Old Testament.
First semester, one hour.

Re. 121—OLD TESTAMENT

A continuation of Re. 111.
Second semester, one hour.

Re. 112—GENERAL SURVEY OF THE BIBLE

This course is designed for Business College students and special students.
First semester, one hour.

Re. 122—GENERAL SURVEY OF THE BIBLE

A continuation of Re. 112.
Second semester, one hour.

Re. 211—NEW TESTAMENT

A study of the life of Christ, the life of Paul, and the Epistles; designed to give the student a thorough working knowledge of the New Testament.
First semester, one hour.

Re. 221—NEW TESTAMENT

A continuation of Re. 211.
Second semester, one hour.

Re. 311—BIBLE PROPHECY

A study of the lives and messages of the prophets of the Bible, pointing out the historical fulfillment of the prophecies already accomplished, and a study of the current events in the light of prophecy.
First semester, three hours.

Re. 321—BIBLE PROPHECY

A continuation of Re. 311.
Second semester, three hours.

Re. 312—CHRISTIAN MISSIONS

This course includes the study of the principles of Christian missions, outlines of missionary history, and biographies of great missionaries.
First semester, two hours.

Re. 322—CHRISTIAN MISSIONS

A continuation of Re. 312.
Second semester, two hours.

Re. 323—HYMNOLOGY

A comprehensive study of the lives and hymns of hymn-writers from antiquity through the period of the Gospel songs.
Second semester, two hours.

Re. 411—HEBREW HISTORY

See Hi. 411.
First semester, three hours.

Re. 421—HEBREW HISTORY

A continuation of Re. 411.
Second semester, three hours.

Re. 412—BIBLE DOCTRINES

A practical study of the fundamental teachings of the Bible on such doctrines as those expressed in the College creed.
First semester, three hours.

Re. 422—BIBLE DOCTRINES

A continuation of Re. 412.
Second semester, three hours.

Re. 413—CHRISTIAN EVIDENCES

This course is designed to acquaint the student with the views of destructive critics, and to establish his faith in the authority of the Word of God by showing the fallacies in the so-called "Modernistic" position.
First semester, three hours.

Re. 423—CHRISTIAN EVIDENCES

A continuation of Re. 413.
Second semester, three hours.

Re. 414—COMPARATIVE RELIGIONS

A study of the major religious systems of the world, showing how "Man by wisdom" has not known God, and how the Christian religion is the only one that meets the needs of Adam's fallen race.

Re. 424—COMPARATIVE RELIGIONS

A continuation of Re. 414.
Second semester, three hours.

CHEMISTRY AND BIOLOGY

Dr. West, Miss Lee

Sc. 112—THE SCIENCE OF OUR ENVIRONMENT

For students who plan to take only one year of science.
Fulfills requirements of one year of science.
First semester, three hours.

Sc. 122—THE SCIENCE OF OUR ENVIRONMENT

A continuation of Sc. 112.
Second semester, three hours.

Ch. 111—GENERAL CHEMISTRY

This course is open to all students who have completed a year of high school chemistry or its equivalent. Emphasis is given to the laws and theories underlying the science. Three lectures and one laboratory period a week.
First semester, four hours.

Ch. 121—GENERAL CHEMISTRY

A continuation of Ch. 111. Three lectures and one laboratory period a week.
Second semester, four hours.

Ch. 211—ORGANIC CHEMISTRY—ALIPHATIC SERIES

An introductory course in organic chemistry. A study of the alcohols, dyes, etc. Three lectures and one laboratory period a week.
First semester, four hours.

Ch. 221—ORGANIC CHEMISTRY—AROMATIC SERIES

A continuation of Ch. 211. A study of benzene, aromatic alcohols, dyes, etc. Three lectures and one laboratory period a week.
Second semester, four hours.

By. 111—BIOLOGY—ZOOLOGY

A study of the principal phyla of animals. Three lectures and one laboratory period a week.
First semester, four hours.

By. 121—BIOLOGY—BOTANY

A study of the principal groups of plants with emphasis upon the chemical and physical processes underlying growth. Three lectures and one laboratory period a week.

N. B. The majority of colleges and universities make a charge of from five to fifteen dollars a semester to students taking science, but the Bob Jones College makes no extra charge for laboratory work. This places all students of the college on an equal footing and enables the science student to get his college training at the same cost as that of the student majoring in another subject.

EDUCATION AND PSYCHOLOGY

Miss Henley, Miss Hutto

Under the present state regulations in Tennessee, students who have completed two full years of college work including 12 semester hours in courses in education, are eligible to receive (upon payment of a fee of \$2.00) a permanent professional certificate to teach in the elementary schools.

The Teachers Course offered in the college is approved by the State Board of Education. The following course should be elected by candidates for elementary certificates:

Ed. 111—INTRODUCTION TO TEACHING

An orientation course in the teaching procedure. Special study is given to teaching techniques, and the use of different types of materials and subject matter content. Opportunity is given for students to observe and evaluate the teaching in the elementary city public schools. Text, lectures, assigned readings, and observation.

First semester, three hours.

Ed. 121—CLASS MANAGEMENT IN THE ELEMENTARY SCHOOLS

The psychological aspects of the problems of school management are taken into consideration, but special emphasis is placed on class room organization and control as a social problem of large importance. Text, lectures, assigned readings.

Second semester, three hours.

Ed. 112—PUBLIC SCHOOL ART

A course planned for grade teachers who wish to become more efficient in the teaching of drawing, designs, color, construction, and appreciation.

Topics: Drawing—human figure, animals, birds, plants, trees, constructed objects; color; design; lettering; posters and cards; paper and cardboard construction—boxes and booklets; modeling; appreciation.

First semester, one hour.

Ed. 122—PUBLIC SCHOOL ART

A continuation of Ed. 112.

Second semester, one hour.

Ed. 211—MATERIALS AND METHODS IN THE ELEMENTARY SCHOOLS

A study of objectives in elementary curriculum studies together with consideration of accepted methods and procedures for attaining these objectives. Directed observation in local schools. Text, lectures, assigned readings, demonstration lessons, observation.

First semester, three hours.

Ed. 221—METHODS AND PRACTICE TEACHING IN THE ELEMENTARY SCHOOLS

A comparative study of state courses of study in elementary education. Following continued observation each

student completes a period of supervised practice teaching in the city elementary public schools. Text, lectures, assigned readings, reports, observation, and practice teaching.

Second semester, three hours.

Mu. 314—PUBLIC SCHOOL MUSIC

The chief purpose of this important course is to train supervisors of Public School Music. The various methods and lesson plans, history of Public School Music, class methods, child psychology, music appreciation, leading composers of the classic, romantic, and modern periods, and different types of songs are studied. The various orchestral instruments and other audible arts, and outstanding artists and leading personalities in the musical world are discussed.

First semester, one hour.

Mu. 324—PUBLIC SCHOOL MUSIC

A continuation of Mu. 314.

Second semester, one hour.

Ps. 211—GENERAL PSYCHOLOGY

A course aiming to acquaint the student with the fundamental conditions and facts of conscious behavior, including the physiological basis of behavior, native traits, emotions, feelings, sensations, learning, habit formation, memory, and perception. Text, lectures, demonstrations, assigned readings.

First semester, three hours.

Ps. 221—EDUCATIONAL PSYCHOLOGY

An elementary study of psychology as applied to education, to include the items of original tendencies; laws of learning, amount, rate, limit, conditions, spread and permanence of improvement; mental work and fatigue, individual differences. Text, lectures, assigned readings.

Second semester, three hours.

ENGLISH

Miss Holmes, Mr. Fellows

En. 101—MINIMUM ESSENTIALS OF ENGLISH

An elementary course in the fundamentals of grammar, punctuation, and sentence construction, designed to

meet the needs of freshmen who are deficient in preparatory English. For such students this course is prerequisite to English 111. Entrance to the course will be determined by examinations given to all students entering the freshman class.

First or second semester, no credit.

En. 111—RHETORIC AND COMPOSITION

A course designed primarily to teach clear and correct expression. Training in the fundamentals of prose composition is emphasized. Attention is also given to the study of English literature, particularly in the field of English poetry.

First semester, three hours.

En. 121—RHETORIC AND COMPOSITION

A continuation of En. 111.
Second semester, three hours.

En. 211—ENGLISH LITERATURE

A course tracing the principal developments in English literature from the earliest period to the present day. Primarily for sophomores. Prerequisite: En. 111-121.
First semester, three hours.

En. 221—ENGLISH LITERATURE

A continuation of En. 211.
Second semester, three hours.

En. 311—AMERICAN LITERATURE

A general survey of the prose and poetry of the United States from the founding of the Colonies to the "War between the States", with special attention to the literature of New England and the South. Prerequisite: En. 211-221.
First semester, three hours.

En. 321—AMERICAN LITERATURE

A study of American prose and poetry from the middle of the nineteenth century to the present time, with special attention to the contemporary American novel and short story and modern verse. Prerequisite: En. 311.
Second semester, three hours.

En. 312—THE DEVELOPMENT OF THE DRAMA

A survey of the drama from its beginning to the English

Restoration, with a study of Greek, Roman, Spanish, and French drama in translation. Prerequisite: En. 121.
First semester, three hours.

En. 322—MODERN DRAMA

A continuation of En. 312. Continental, British, and American dramas, beginning with Ibsen and continuing to the present day. Works of all the great modern playwrights are read and discussed, and a study is made of all the movements and types of drama. Prerequisite: En. 312.

Second semester, three hours.

En. 313—SHAKESPEARE

A critical study of the principal plays of Shakespeare, with attention to their sources, construction, and characterization. Lectures, essays, and readings. Prerequisites: En. 221.
First semester, three hours.

En. 323—SHAKESPEARE

An intensive study of the historical plays of Shakespeare. Offered only as an elective to students minoring in English. Prerequisite: En. 313.
Second semester, three hours.

En. 411—ENGLISH POETRY OF THE VICTORIAN PERIOD

A study of the nineteenth century poets: Tennyson, Browning, Elizabeth Barrett Browning, Morris, Swinburne, Rossetti, and Arnold. Prerequisite: En. 211.
First semester, three hours.

En. 421—ENGLISH POETRY OF THE VICTORIAN PERIOD

A continuation of En. 411.
Second semester, three hours.

En. 412—ADVANCED COMPOSITION

A detailed study of the form of prose composition, emphasizing creative writing by lectures, practice in writing, and conferences. Prerequisite: En. 121.
First semester, three hours.

En. 422—ADVANCED COMPOSITION

A continuation of En. 412, with special attention to the prosody and the forms of poetry.
Second semester, three hours.

En. 413—ADVANCED GRAMMAR

A comprehensive course in the study of English grammar, required of all seniors who are found to be deficient in grammar and rhetoric, or who have not shown satisfactory progress in these particulars. Second semester, no credit.

ANCIENT LANGUAGES

Dr. Bruner, Mr. Moore, Mrs. Allen, Miss Reeves
New Testament Greek

Gr. 111—BEGINNER'S GREEK GRAMMAR

A mastery of the forms, syntax, pronunciation, accent, and vocabulary of the Koine Greek is the aim of the first year's work. Written exercises and constant drill. The student should have a good foundation in English grammar before attempting this course.

Text: "Beginner's Grammar of the Greek New Testament," by W. H. Davis.
First semester, three hours.

Gr. 121—BEGINNER'S GREEK GRAMMAR

A continuation of Gr. 111.
Second semester, three hours.

Gr. 211—SECOND YEAR GREEK

Review of grammar. Reading of St. Mark's Gospel. Irregular verbs. The books required are a Greek New Testament and Souter's "A Pocket Lexicon to the Greek New Testament."

First semester, three hours.

Gr. 221—SECOND YEAR GREEK

A continuation of Gr. 211.
Second semester, three hours.

Gr. 311—THIRD YEAR GREEK

Advanced grammar. A study of Robertson and Davis's "New Short Grammar of the Greek Testament" is made. Parallel reading throughout the year.
First semester, three hours.

Gr. 321—THIRD YEAR GREEK

A continuation of Gr. 311. Exegesis of Philippians the

last hexad, using A. T. Robertson's "Paul's Joy in Christ."

Second semester, three hours.

Gr. 411—FOURTH YEAR GREEK

Exegetical work in the Greek New Testament. Parallel reading.
First semester, three hours.

Gr. 421—FOURTH YEAR GREEK

A continuation of Gr. 411.
Second semester, three hours.

OLD TESTAMENT HEBREW**He. 111—BEGINNER'S HEBREW GRAMMAR**

Forms and syntax, pronunciation, vocabulary, written exercises.
First semester, three hours.

He. 121—BEGINNER'S HEBREW GRAMMAR

A continuation of He. 111.
Second semester, three hours.

He. 211—SECOND YEAR HEBREW

Reading in Genesis and other books; syntax.
First semester, three hours.

He. 221—SECOND YEAR HEBREW

A continuation of He. 211.
Second semester, three hours.

LATIN

The Latin courses are primarily for those pupils who have completed four years of high school Latin. There are some, however, who enter college with only three years of high school Latin, but wish to continue the study of the subject. The college is glad to organize classes for these pupils, many of whom do excellent work in college Latin.

Collateral reading is assigned throughout the four years, and reference books in Roman literature, archaeology, and mythology are accessible for the use of students. The needs of prospective teachers of Latin are kept in mind, and the second semester of the senior year is devoted to an intensive teacher-training course.

L. 111—FIRST YEAR LATIN

Cicero, De Senectute or De Amicitia, prose composition

and syntax. Livy, Books XXI and XXII, prose composition and syntax. Virgil's Aeneid, Books VII-XII. First semester, three hours.

L. 121—FIRST YEAR LATIN

A continuation of L. 111.
Second semester, three hours.

L. 211—SECOND YEAR LATIN

Horace, Odes and Epodes, prose composition; Meters of Horace, Tacitus, Agricola, and Germania, prose composition, Roman life under the empire; Cicero and Pliny, Letters.

L. 221—SECOND YEAR LATIN

A continuation of L. 211.
Second semester, three hours.

L. 311—THIRD YEAR LATIN

Catullus, Odes; Meters of Catullus; Martial, Epigrams, Meters of Martial; Horace, Satires and Epistles.
First semester, three hours.

L. 321—THIRD YEAR LATIN

A continuation of L. 311.
Second semester, three hours.

L. 411—FOURTH YEAR LATIN

Juvenal, Satires; Persius, Satires; Apulius, Cupid and Psyche. Rapid review of Caesar, Cicero, and Virgil high school texts with special emphasis on syntax and grammar; methods of teaching high school Latin.
First semester, three hours.

L. 421—FOURTH YEAR LATIN

A continuation of L. 411.
Second semester, three hours.

MODERN LANGUAGES

Dr. Bruner, Mr. Moore, Mrs. Allen

FRENCH

Fr. 111—ELEMENTARY FRENCH

French grammar with a thorough study of French phonetics and pronunciation, constant practice in writing, dic-

tation, spelling, various tense formations, reading of short stories and easy plays.
First semester, three hours.

Fr. 121—ELEMENTARY FRENCH

A continuation of Fr. 111. Simple conversation, advanced reading, and composition work.
Second semester, three hours.

Fr. 211—INTERMEDIATE FRENCH

Reading of moderate difficulty, conversation, composition, dictation, French phonetics, the study of rules and principles of French grammar. The works of such authors as Francois, Halevy, Labiche et Martin, Alexander Dumas, About, Daudet, and Merimee are read and discussed. Reports are required. Prerequisite, Fr. 111-121, or two years of high school French.
First semester, three hours.

Fr. 221—INTERMEDIATE FRENCH

A continuation of Fr. 211.
Second semester, three hours.

Fr. 311—SURVEY OF FRENCH LITERATURE

A rapid reading of French plays and representative novels, both classical and modern. Advanced composition. A brief outline of the corresponding periods of literature; lectures in French and English given at intervals. Reports on parallel reading are required. Prerequisite, Fr. 211-221.
First semester, three hours.

Fr. 321—SURVEY OF FRENCH LITERATURE

A continuation of Fr. 311.
Second semester, three hours.

Fr. 411—MODERN FRENCH DRAMA

A survey of modern French drama since 1700. Special attention is given to the theatrical principles, changes, and ideas of the different dramatic schools of the last two centuries. Representative plays from the different schools are read and discussed. Written and oral reports are required. Prerequisite: Either Fr. 211-221 or 311-321.
First semester, three hours.

Fr. 421—MODERN FRENCH DRAMA

A continuation of Fr. 411.
Second semester, three hours.

GERMAN**Ge. 111—ELEMENTARY GERMAN**

Pronunciation; grammar; exercise; written and oral.
First semester, three hours.

Ge. 121—ELEMENTARY GERMAN

A continuation of Ge. 111, with reading of easy texts
and composition.
Second semester, three hours.

Ge. 211—SECOND YEAR GERMAN

Review of grammar, reading of prose and poetry, ex-
ercises in composition.
First semester, three hours.

Ge. 221—SECOND YEAR GERMAN

A continuation of Ge. 211.
Second semester, three hours.

Ge. 311—SCIENTIFIC GERMAN

Reading of scientific text; exercises in composition.
First semester, three hours.

Ge. 321—SCIENTIFIC GERMAN

A continuation of Ge. 311.
Second semester, three hours.

SPANISH**S. 111—ELEMENTARY SPANISH**

This course includes the elements of grammar, careful
training in pronunciation, reading of easy prose, and
composition.
First semester, three hours.

S. 121—ELEMENTARY SPANISH

A continuation of S. 111, with more advanced reading,
more use of oral Spanish, and composition work.
Second semester, three hours.

S. 211—THE MODERN NOVEL

A thorough review of grammatical principles and rules,
with advanced composition. In this course the repre-
sentative contemporary novelists are studied. Writ-
ten reports on parallel reading covering this period of
literature are required. Prerequisite, S. 111-121, or two
years of high school Spanish.
First semester, three hours.

S. 221—THE MODERN DRAMA

A continuation of S. 211. The reading of plays by con-
temporary dramatists such as the Quintero brothers and
Martinez Sierra. Written reports on parallel reading of
the contemporary period of Spanish drama.
Second semester, three hours.

**S. 311—SPANISH LITERATURE OF THE NINETEENTH
CENTURY**

The study of irregular verbs; theme work in Spanish;
the reading of representative novels and plays; written
reports on parallel reading, and conversation. Reading
of novels by Valera and Valdes. Prerequisite: S. 211-
221.
First semester, three hours.

**S. 321—SPANISH DRAMA OF THE NINETEENTH
CENTURY**

A continuation of S. 311. The reading of plays by
Tamayo y Baus and Galdos. Parallel reading with writ-
ten reports.
Second semester, three hours.

S. 411—THE GOLDEN AGE OF SPANISH LITERATURE

A course offered to students whose major or minor field
is in the Romance languages. It consists of the study
of Old Spanish dialects and literature, including "Novelas
Ejemplares" by Cervantes, "El Buscon" by Quevedo, and
other picaresque novels.
First semester, three hours.

S. 421—EARLY SPANISH DRAMA

A continuation of S. 411. Plays by Lope de Vega, Tirso
de Molina, Calderon, and Ruiz de Alarcon.
Second semester, three hours.

GEOGRAPHY AND SOCIOLOGY

Mr. Anderson

G. 211—COLLEGE GEOGRAPHY

This course is designed for prospective teachers of geography and for those who desire to pursue the study of history, economics, or sociology.
First semester, three hours.

So. 311—GENERAL SOCIOLOGY

An introduction to the scientific study of social problems, involving human behavior, social contacts, isolation, competition, accommodation, population, conflict, assimilation, social control, and progress.
First semester, three hours.

So. 321—GENERAL SOCIOLOGY

A continuation of So. 311.
Second semester, three hours.

HISTORY

Dr. Jones, Mr. Anderson

Hi. 111—HISTORY OF CIVILIZATION

An orientation course for all college freshmen. Survey of the history of mankind from the earliest times to the present. Text and selected readings.
First semester, three hours.

Hi. 121—HISTORY OF CIVILIZATION

A continuation of Hi. 111.
Second semester, three hours.

Hi. 211—UNITED STATES HISTORY

American history from 1492 to 1828. An introductory college course designed for those who desire a general knowledge of early American history.
First semester, three hours.

Hi. 221—UNITED STATES HISTORY

American history from 1828 to the present day.
A continuation of Hi. 211.
Second semester, three hours.

Hi. 311—THE MIDDLE AGES

A brief survey of the history of Western Europe from the dissolution of the Roman Empire to the opening of the Renaissance.
Summer session, three hours.

Hi. 321—MODERN EUROPE

The emergence of modern nations as traced in the history of Western Europe since the beginning of the sixteenth century.
Summer session, three hours.

Hi. 411—A HISTORY OF THE HEBREW PEOPLE

A summary of the history of the Chosen People from the call of Abraham to the fall of Jerusalem in 70 A. D. Special attention is given to the economic and political conditions of the Ancient World and the Roman Empire and their effect upon Israel. The work and journeys of apostolic missionaries are discussed. Text: The Old and New Testaments and selected readings from Josephus and other historians.
First semester, three hours.

Hi. 421—A HISTORY OF THE HEBREW PEOPLE

A continuation of Hi. 411.
Second semester, three hours.

Hi. 412—THE RENAISSANCE

A brief history of the "Great Awakening", with special emphasis upon the development in art, literature, politics, religion, and intellectual concepts.
First semester, three hours.

Hi. 422—THE REFORMATION

A detailed study of this period of historical transition and of those who led it. Special attention is given to the political, economic, social, and religious aspects of the period.

MATHEMATICS AND ASTRONOMY

Miss Hutto, Miss Gaston

Ma. 111—COLLEGE ALGEBRA

A rapid review of high school algebra; the quadratic

equation, proportions, progressions, functions, graphs, theory of equations, permutations, combinations, probability, and determinants.

First semester, three hours.

Ma. 121—TRIGONOMETRY

Solution of the triangle and the use of logarithms in computation; trigonometric identities.

Second semester, three hours.

Ma. 112—GENERAL MATHEMATICS

For students who plan to take only one year of mathematics. Includes elementary problems in algebra, trigonometry, analytic geometry, and calculus.

First semester, three hours.

Ma. 122—GENERAL MATHEMATICS

A continuation of Ma. 112.

Second semester, three hours.

Ma. 113—SOLID GEOMETRY

Recommended for students who have not had it in high school and who expect to pursue mathematics beyond the freshman year.

First semester, three hours.

Ma. 211—PLANE ANALYTIC GEOMETRY

The algebraic study of figures of geometry and the plane sections of a cone. Systems and transformations of coordinates.

First semester, three hours.

Ma. 221—INTRODUCTION TO CALCULUS

An introductory course in the differentiation and the integration of elementary forms.

Second semester, three hours.

As. 311—ASTRONOMY

The study of the celestial sphere, astronomical instruments and measurements, the earth as an astronomical body, and descriptive astronomy of the sun and moon. For juniors and seniors.

First semester, three hours.

As. 321—ASTRONOMY

A study of eclipses, planets, satellites, comets, meteors,

shooting stars, nebulae, and fixed stars. For juniors and seniors.

Second semester, three hours.

SPEECH

Miss Flood, Dr. Jones, Mr. Fellows

Sp. 111—FUNDAMENTALS OF EXPRESSION AND INTERPRETATION

A general course in the theory and practice of speech, in which the following will be studied: Voice, expressive movements, interpretation and reading of poems and prose selections, and the giving of short original speeches. First semester, three hours.

Sp. 121—FUNDAMENTALS

A continuation of Sp. 111.

Second semester, three hours.

Sp. 211—PUBLIC SPEAKING

Outlining, writing, and delivering of speeches for various occasions, and the study of some of the outstanding speeches of history. Prerequisite: Sp. 111-121.

First semester, three hours

Sp. 221—ARGUMENTATION AND DEBATE

A study of the finding of issues and the writing of briefs, with practice in debate work and parliamentary procedure.

Second semester, three hours.

Sp. 311—INTERPRETATIVE READING

An advanced course in the study of types of literature and their interpretation. Prerequisite: Sp. 111-121.

First semester, three hours.

Sp. 321—CHARACTERIZATION OR IMPERSONATION

Designed for those interested in dramatic reading. Analysis of Katherine and Petruchio from Shakespeare's "Taming of the Shrew", and other readings requiring the study of various types of characters. Prerequisite: Sp. 111-121.

Second semester, three hours.

Sp. 312—PLAY PRODUCTION

The principles of stage design, lighting, and the various phases of production; practical experience in designing costumes and constructing scenery for the Shakespearean productions of the college.

First semester, three hours.

Sp. 322—PLAY PRODUCTION

A continuation of Sp. 312, with emphasis on the directing of high school plays, religious dramas, or pageants.

Second semester, three hours.

Sp. 412—PROGRAM PLANNING AND RADIO TECHNIQUE

First semester, two hours.

Sp. 422—PROGRAM PLANNING AND RADIO TECHNIQUE

A continuation of Sp. 412.

Second semester, two hours.

Sp. 413—DICTION

A study of words, attention being given to the pronunciation and meaning, and a study of voice, articulation, and enunciation in its relation to diction.

First semester, one hour.

Sp. 423—DICTION

A continuation of Sp. 413.

Second semester, one hour.

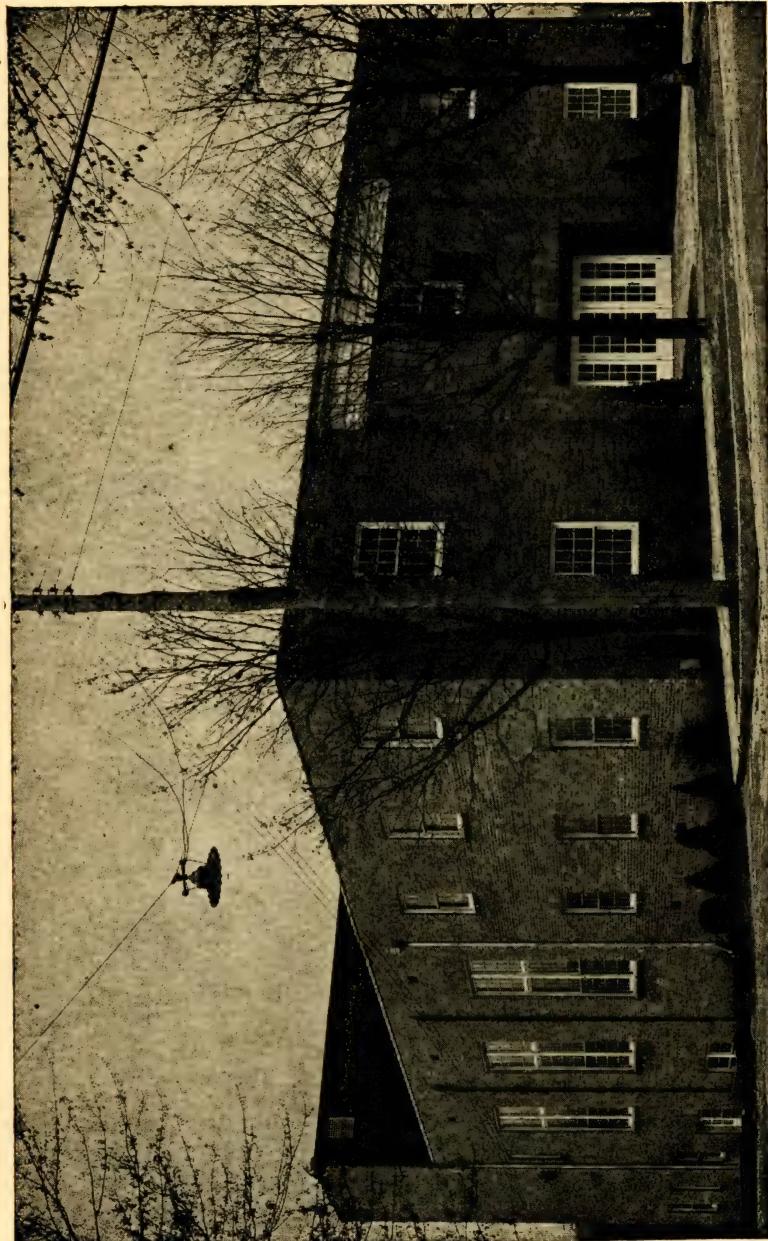
Sp. 414—THE CLASSIC PLAYERS

Practical experience in acting and an appreciation of Shakespeare is gained by membership in the Classic Players. A varied repertoire of plays is maintained from which each year at least two productions are made. Membership is open to all students who show sufficient ability through "try-outs".

First and second semesters, various credits.

Sp. 415—PRIVATE LESSONS

One hour each semester. Open only to juniors and seniors.



CONSERVATORY OF MUSIC

General Information

The Bob Jones College, in endeavoring to give the student a well-rounded education, and in seeking to give all who enter its doors an opportunity to develop every talent they possess, offers its courses in music, without any additional cost except the regular tuition. By doing so the college gives musical opportunities to those who otherwise would not afford them.

The college offers two degrees in music: the Bachelor of Arts degree with a major in music and the Bachelor of Music degree. Piano, organ, voice, or violin may be chosen as a major.

Students who expect to enter the freshman class to work for either degree in music should have adequate preparation in their major musical subject. Such applicants will be given an informal examination upon entrance, and will be classified according to their grade of advancement.

The requirements for the Bachelor of Arts degree with a major in music are outlined on page 23.

The following course is outlined for students who plan to work for the Bachelor of Music degree:

BACHELOR OF MUSIC DEGREE

WITH MAJOR IN PIANO, VOICE, ORGAN, OR VIOLIN

Freshman Year		Junior Year	
Course	Semester Hrs.	Course	Semester Hrs.
English 111-121	6	Bible 311-321	6
French	6	Advanced Harmony	2
Bible 111-121	2	Public School Music	4
Speech 111-121	6	Applied Music Major	4
Sight Singing and Terminology 111-121	4	Applied Music Minor	2
Applied Music Major*	4	Music Appreciation	4
Harmony 111-121	4	College Elective (academic)	6
Physical Education	2	Italian, French, and German diction—for voice majors only	2
	—	Normal Piano Methods—for piano students	2
	34	Accompanying	4
		Elective—for voice majors	5
		Elective—for piano and organ majors	1
		Voice 35 hrs; piano or organ	35

Sophomore Year		Senior Year	
Course	Semester Hrs.	Course	Semester Hrs.
English 211-221	6	History of the Hebrew People	6
French	6	College Elective (Academic)	6
Harmony 211-221	4	Orchestration	4
Dictation and Ear Training	4	Counterpoint	4
Applied Music Major	4	Applied Music Major	4
Applied Music Minor	2	Applied Music Minor	2
Physical Education	2	Graduation Recital	1
Bible 211-221	2		—
History of Music	4		27
	—		
	34		

*All Bachelor of Music students must practice two hours daily.

MUSICAL ORGANIZATIONS AND ADVANTAGES

Choral Club The Choral Club meets twice each week for the study of sacred and secular music. All students studying voice are required to sing in this organization. Any other students who desire to do so, and who are deemed capable by the director, may also sing in it. The members of this club appear on several vesper programs and on special occasions throughout the school year.

College Orchestra This organization is open to students who play orchestral instruments, and are able to play the music of the grade presented. Two weekly rehearsals are held and several concerts are given during the year.

Vesper Programs On each Sunday afternoon of the school year a vesper program is given in the college chapel. These programs afford students of the conservatory an opportunity to appear in public.

Student Recitals Student recitals, not open to the public, are given regularly throughout the year. This gives the student an opportunity to become accustomed to appear in public. All music students are required to attend and to appear on programs when requested.

Faculty Recitals Several times during the year the members of the conservatory faculty present recitals open to the public.

Graduation Recitals Students who are candidates for degrees or certificates are required to give a graduation recital at the completion of their course.

Spring Contests Each spring, piano, voice, and violin contests are held. Judges choose several winners who enter a final contest which is held during commencement week, and awards are given at the commencement exercises.

MUSIC THEORY

Mu. 111—SIGHT-SINGING AND TERMINOLOGY

The chief aim of this course is to familiarize the student with musical notations, scales, dictation, and different rhythms, that he may be able to sing simple melodies leading up to more complicated and varied song

study: folk songs, ballads, hymns, classical and modern songs. During the year the class does considerable two, three, and four part singing. Special attention is paid to correct diction, articulation, expression, interpretation, and intonation.

First semester, two hours.

Mu. 121—SIGHT-SINGING AND TERMINOLOGY

A continuation of Mu. 111.

Second semester, two hours.

Mu. 112—HARMONY

Scales, intervals, melodic and chord analysis and writing. Harmonization of melody and figured bass in open harmony, using triads, dominant 7th, and inversions; harmonic analysis; transcription.

First semester, two hours.

Mu. 122—HARMONY

Harmonization of melody to bass using all chords and modulations.

Second semester, two hours.

Mu. 211—HARMONY

A continuation of Mu. 122 to include the unessential dissonance. Harmonic analysis; transcription. Prerequisite: Mu. 112-122.

First semester, two hours.

Mu. 221—HARMONY

Keyboard harmonization of melodies and basses with sequences, cadences, modulations, and harmonic dictation.

Second semester, two hours.

Mu. 311—HARMONY

A comprehensive review of previous courses with additional and more advanced material.

First semester, two hours.

Mu. 321—HARMONY

A continuation of Mu. 311.

Second semester, two hours.

Mu. 312—HISTORY OF MUSIC

The object of this course is to give a broad, general

understanding of music. Ancient music, music of the early Church, development of notation, the early contrapuntal schools, secular music, opera, and oratorio are studied. Biographical and appreciative study of the lives and writings of the classical, romantic, and early modern composers is also taken up during this course of study.

First semester, two hours.

Mu. 322—HISTORY OF MUSIC

A continuation of Mu. 312.
Second semester, two hours.

Mu. 313—MUSIC APPRECIATION

This course is intended to provide for the student a background with which to appreciate and evaluate for himself the good in musical literature. A general study of nationality in music, the orchestra, and musical form, together with the lives of leading classical, romantic, early modern, and American composers, is taken up in this course. Illustrations with piano, violin, voice, and victrola.

First semester, two hours.

Mu. 323—MUSIC APPRECIATION

A continuation of Mu. 313.
Second semester, two hours.

Mu. 314—PUBLIC SCHOOL MUSIC

The chief purpose of this important course is to train supervisors of Public School Music. The various methods and lesson plans, history of Public School Music, class methods, child psychology, music appreciation, leading composers of the classic, romantic, and modern periods, and different types of songs are studied. The various orchestral instruments and other audible arts and outstanding artists and leading personalities in the musical world are discussed.

First semester, one hour.

Mu. 324—PUBLIC SCHOOL MUSIC

A continuation of Mu. 314.
Second semester, one hour.

Mu. 411—COUNTERPOINT

Elementary in free style in two and three parts, with simple inversions. Motive development leading into writing of simple two and three-part inventions.
First semester, two hours.

Mu. 421—COUNTERPOINT

A continuation of Mu. 411.

Mu. 412—ORCHESTRATION

A study is made of the particular character of the instruments of the orchestra, their tone qualities, ranges, and effective groupings. Much original scoring is submitted for various combinations of instruments.
First semester, two hours.

Mu. 422—ORCHESTRATION

A continuation of Mu. 412.
Second semester, two hours.

The Vocal Culture and Vocal Music Appreciation Course is open only to students who are majoring in voice and who are preparing themselves to teach the art of singing. It consists of lectures pertaining to the various phases of voice developing and methods of correcting faulty tone production. Students taking this course are required to appear before the class presenting short recitals of various types of vocal music. Records of great artists are played and studied.

Mu. 413—EVANGELISTIC PIANO PLAYING

A practical course covering all the elements that go to make up successful accompanying, both for solo and group work and in playing for a congregation.
No credit.

Mu. 414—HYMN STUDY

A course enabling the student better to direct and interpret hymns and Gospel songs. The course is offered to any one desirous of entering Christian work.
No credit.

Mu. 415—STRING ENSEMBLE

This includes string quartets and other string ensemble groups. A study and performance of sonatas, trios, quartets, and classical and modern literature is made.

Mu. 416—VOCAL ENSEMBLE

This course is open to any student who possesses ability

in singing in vocal ensembles such as duos, trios, and quartets. Practical experience is afforded those taking this course on the weekly vesper programs.

Private lessons in voice, violin, piano, and organ are also given:

PIANO

The Piano Department offers elementary music for students with little or no previous training.

For students wishing to major in piano and to graduate with a Bachelor of Music degree, the following outline is given—

Freshman Year

1. Scales and technical exercises.
2. Studies from Czerny, and Bach-Busoni Two Part Inventions.
3. Selected sonatas from Mozart and Haydn.
4. Selected compositions from classic, romantic, and modern composers.

Sophomore Year

1. Scales and technical exercises.
2. Selected studies from Czerny or Clementi.
3. Bach's Three Part Inventions.
4. Selected Mozart sonatas.
5. Selected compositions from classic, romantic, and modern composers.

Junior Year

1. Scales and technical exercises.
2. Selected studies from Czerny or Clementi.
3. Bach's Well-Tempered Clavichord or Handel suite.
4. Selected Beethoven sonatas.
5. Compositions from classic, romantic and modern composers.

Senior Year

1. Advanced technique.
2. Selected sonatas by great composers.
3. Preparation and presentation of Senior Recital consisting of sonata, fugue, and selections from romantic and modern composers.

ORGAN

Students who plan to study organ should first acquire a thorough piano technique.

Freshman Best, "The Art of Organ Playing" (J. Fischer). **Year** Preparatory studies—for manuals alone. Trios for manuals and pedals. Bach: Selected Chorale Preludes (Orgelbuchlein); Pastorale; Short Preludes and Fugues; Canzona (Schirmer III); Prelude and Fugues, E minor (Schirmer III). Easier work of Mendelssohn, Guilmant and other old and modern masters.

Sophomore Bach: Trio Sonata I; selected Chorale Preludes; **Year** Preludes and Fugues, C minor, C major (Schirmer III); Little Fugue, G minor; Prelude and Fugue; D minor (violin) (Schirmer II); Preludes and Fugues, A minor, F minor (Schirmer IV). Mendelssohn: Sonata IV. A sonata by Rheinberger or Guilmant. Cesar Franck: Cantabile or Andantino; Pastorale; Prelude, Fugue and Variation. Widor: Symphony II or IV. Selected modern compositions of American, English, French or German composers.

Junior Bach: Trio Sonata IV or V; Concerto in A minor; **Year** Selected Chorale Preludes; Toccata and Fugue, D minor; Preludes and Fugues in A minor and B minor; Passacaglia; Fugue A la Gigue. A concerto by Handel. Cesar Franck: Piece Heroique; Choral in A minor; Fantasie in C major, Widor; Symphony VI or V (Variation and Toccata). Mendelssohn: Sonata I or VI. Sonata comparable to the Guilmant First or the Rheinberger in D minor. Selected modern compositions.

Senior Bach: Trio Sonata VI or II; Toccatas and Fugues in **Year** C and F major; Preludes and Fugues in D (Schirmer II) and E flat (Schirmer III). Franck: Choral No. 1 or 2; Finale in B flat; Grande Piece Symphonique. Mendelssohn: Sonata III or IV. Widor: Symphony VIII. Vierne: Symphony I. Representative modern compositions.

VOICE

Tone Thinking and Bel Canto Method

The course in Voice Culture comprises a thorough knowledge of tone formation and production, enunciation, articulation and expression—the foundation of all work being the

proper placing of the voice, correct breathing, and the study of the vocal organs; after which the rounding of the tones, the study of tone color, flexibility of the voice, acquirement of style, artistic interpretation and execution are emphasized. The object in the course of Voice Culture is to enable the student to be an intelligent, sincere, and artistic singer of secular and sacred music.

The course of study is modified to suit the individual needs, according to the special profession the student desires to follow, such as teaching, concert work, radio, ecclesiastical music, oratorio or opera. Many selections are studied and prepared to develop technical proficiency, artistic and classic interpretation and cultivated musicianship. Through the entire course careful attention is paid to the study of diction and vowel formation, to tone analysis, and to the blending of the low, medium, and high compass of the voice, to the training of the body, correction of any vocal defects, study of songs of varied character, text, and expression, and to the arrangement and presentation of concert and recital programs.

Course of Study

A four-year course is arranged in which progress will depend largely upon individual aptitude and application.

First and Second Year Elements of notation, exercises in breathing, the study of the vocal chord mechanism, tone thinking, analysis, solfeggio and vocalises, major scales and arpeggios, studies by Root, Sieber, Proschowski, and Concone, songs of moderate difficulty.

Third Year A continuation of correct tone thinking and production, with special stress on vowels and consonants, articulations, Italian and French diction, major and minor scales and various intervals, studies by Panofka, Marchesi, and Concone, songs by Schumann, Strauss, Caccini, Giordani, Hue, folk songs and songs by modern composers.

Fourth Year Exercises in velocity, chromatic, arpeggios, and varied intervals and scales, development of the trill, staccato exercises in rapid tempo, technique and embellishments; dramatic tone; cadences, pianissimo and fortissimo, song interpretation, Italian, French, German, and Spanish diction; studies by Garcia, Lamberti, Shakespeare, and Marchesi; classic, romantic, and modern songs and arias from operas and oratorios; the study of oratorio and operatic roles.

VIOLIN

A preparatory course is provided for beginners and the intermediate grades. The following outline is given for those who are working toward a degree.

Freshman Year Fundamental technical exercises of Sevcik; double stop studies; Mazas Studies, Op. 36, Book 1; Kayser, Op. 20, Book 111; fore part of Kreutzer Etudes; Sonatas by Handel; Concertos by Sitt, Viotti, Kreutzer, and Accolay.

Sophomore Year Three octave scale and arpeggio studies; Sevcik bowings; Kreutzer Etudes continued; Fiorillo; Concertos: Rode No. 7, Viotti No. 22; moderately difficult pieces by DeBeriot; Vieuxtemps, and other standard works including transcriptions of Kreisler.

Junior Year Technical studies, Sevcik Op. 1, Parts 3 and 4; Etudes of Fiorillo; Rode, 24 Caprices; Concertos of Mozart, Spohr, Vieuxtemps, or Bach; repertoire building.

Senior Year Etudes of Gavinies and Dont; Bach Sonatas for violin alone; Concertos by Mendelsshon, Beethoven, Bruch and Saint Saens. Concert pieces to display fine tone and technique. Senior recital.

BUSINESS COLLEGE

Mr. Lee

The President of the college has felt for some time that there should be somewhere a Christian business college. After much prayer and thought such a college has been established on the campus of the Bob Jones College.

Many young people, because of their financial condition, do not see how it is possible for them to complete a four-year college course, but they would like the privilege of being in the atmosphere of a Christian college for at least one year. This privilege is now offered to such young people. Students may enroll in the Bob Jones College and complete in nine months a course in bookkeeping, shorthand, typewriting, and related subjects, and at the end of the year may receive a certificate upon graduation.

Each student enrolled in the Business College is required to take Bible in the Bible Department of the Bob Jones College and, in addition, may take speech or music. If such student does not desire to take music or speech, he will be permitted to take three hours of regular college work each semester.

After having completed the business course and the required college work which is given in connection with the business course, the student may then enter, if he desires, the regular Liberal Arts college course and will receive approximately a year's credit for the year's work done in the Business College, provided the college entrance requirements have been met.

This arrangement will make it possible for many young people to get at least a start in college work. Usually a student who can go to college one year finds it possible to continue his education. However, if after one year in the Business College a student is not in position to continue college work, he will be equipped to fill a commercial position and will have had the cultural advantage of a business course taken in the environment of a Christian college.

The expenses for the business college are the same as in the regular college. See page 18.

REGULATIONS RELATING TO STUDENTS

Grading The following grading system is used: A, ex-



cellent; B, passing grade in bookkeeping, shorthand, and typewriting; C, passing grade except in bookkeeping, shorthand, and typewriting; E, condition; F, failure; I, incomplete work.

A student making an E or I will be given the following six weeks to remove the condition. A small fee is charged for deferred or special examinations.

All Business College students will be under the same rules and regulations with the exception of grading, as the students in the Liberal Arts College.

CERTIFICATES

All applicants for certificates must be recommended by the Head of the Business College and by the Dean of the Bob Jones College. In addition, all requirements for graduation must be satisfied.

OUTLINES OF COURSES

Outline of Stenographic Course

Shorthand	Spelling
Typewriting	Business Law*
Business English	Business Arithmetic*
Office Training	College Bible
	College Elective

Outline of Bookkeeping Course

Bookkeeping	Business English*
Typewriting	Spelling*
Business Arithmetic	College Bible
Business Law	College Elective

Outline for Combined or Secretarial Course

Shorthand	Business Law
Typewriting	Spelling
Bookkeeping	Business Arithmetic
Business English	College Bible
Office Training	College Elective
*Elective	

COURSES OF INSTRUCTION

Bookkeeping- This course covers instruction and practice work in proprietorship, partnership, and corporation accounting. Thorough instruction will be given in recording transactions and in the opening and closing of

books. Group instruction and individual instruction will be given, combining the advantages of both methods.

Shorthand A thorough training will be given in the principles of the Gregg System. The course will include dictation from the beginning. The student will be trained to take rapid dictation of actual business letters and to transcribe them quickly, neatly, and accurately.

Typewriting Instruction will be given in the touch system of typewriting. Accuracy, rhythm, and speed will be stressed. Training will be given in letter forms, arrangement, taking dictation directly on the typewriter, and in tabulating.

Business English The aim of this course is to fit the student to speak English and to write readily the clear, correct, forceful English which is necessary in the transaction of present day business. Appropriate exercises will be included.

Office Training Special instruction will be given in the use of office appliances, in the methods of filing, and in the routine tasks which are required of the skilled office worker.

Spelling Rules of spelling will be taught, but the greatest emphasis will be placed on the spelling of words and terms used in business. Pronunciation, meaning and syllabication will also be taught.

Business Arithmetic This course will include a study of the fundamental principles of arithmetic, with a further study of fractions, percentage, and interest, and the application of the principles to practical business problems.

Business Law Law will be taught as an agency of social control. **Law** The fundamental principles applicable to everyday business problems will be studied and applied to cases.

HIGH SCHOOL

Purpose

Many parents realize the importance of having their sons and daughters in a Christian atmosphere during their high school years. There is no more critical time in the life of a boy or girl than the years spent in high school. The purpose of the Bob Jones College Academy is to offer four years of high school training in an environment that is Christian and cultural. The high school students have the opportunity of social contact with the college students and the additional

advantage of instruction by Christian teachers, all of whom are college and university graduates.

RATING

The Bob Jones College Academy is a four-year accredited high school.

ADMISSION

Students are admitted to the academy upon the completion of standard eighth grade work (or junior 11 class work). The applicant should present an official statement from the principal of the school which he formerly attended that he is prepared for the ninth grade (or senior 1) work. If the student wishes to be admitted to any high school class beyond that of the ninth grade (or senior 1), he should present a transcript showing the official record of all high school work previously carried. Not more than 4 units of credits will be accepted for admittance to the tenth grade. Students transferring from an unaccredited high school will be admitted by examination.

EXPENSES

Tuition each semester covering four academic subjects, Bible, physical education, and piano, violin, organ, voice, or speech	\$87.50
Room and board, a month	\$25.00

REQUIREMENTS FOR GRADUATION

Sixteen units of standard high school work are required for graduation. A unit represents five periods of at least 45 minutes each week for 36 weeks. The following subjects are required:

1. Bible, 3 times a week each year (no credit)
2. English, 4 units
3. Foreign language, 2 units
4. American history and Problems in Democracy, 1 unit
5. Mathematics, 2 units (1 in algebra and 1 in plane geometry)
6. Science, 1 unit
7. Home economics (for girls), 1 unit
8. Physical education, each year, (no credit)

Enough additional subjects to make a total of 16 units

may be elected from the following list:

1. Commercial subjects*
2. Foreign languages
3. Mathematics
4. Science
5. Social sciences
6. Home economics

CLASSIFICATION

The work completed by the beginning of a school year determines the student's classification. A student who has completed 4 units is classified as a sophomore; 8 units, as a junior; 12 units, as a senior.

If a student lacks not more than one of the required number of units, he will be given conditional classification.

REPORTS AND GRADES

Reports are mailed to the parents or guardians of the students at the end of each six-weeks period and at the close of each semester.

The system of grading is as follows:

A	Excellent
B	Above average
C	Average
D	Passing
E	Condition
F	Failure
I	Incomplete

* Not more than 4 units of commercial or vocational work will be accepted for graduation.

"D" is the passing grade.

COURSES OF INSTRUCTION

The course of study and the textbooks adopted by the state are used. The curriculum includes standard courses in English, history, foreign languages (Latin and French), mathematics, science, home economics, social sciences, commercial subjects, and physical education.

In addition to these regular courses each student is given a course in Bible 3 times each week, and he may have the privilege of taking music or speech without extra cost.

LEGAL FORMS OF BEQUEST**1. Absolute Bequest:**

I give (devise) and bequeath to the Bob Jones College and its successors forever the sum of _____

dollars (or otherwise describe the gift) for its general corporate purposes (or name a particular corporate purpose).

2. Testamentary Trust Under a Mandatory Power—Bank or Trust Company Trustee:

I direct my executors, as soon after my death as shall be practicable, on my behalf (and as a memorial to _____) to endow the Bob Jones Col-

lege in the sum of _____ dollars, or its equivalent in securities, by the creation of a charitable trust to be administered by a bank or trust company of their selection, acting as trustee under the resolution and declaration of trust known as The Uniform Trust for Public Uses, to collect and pay over or apply the net income arising therefrom to the use of said beneficiary for its general corporate purposes (or name a particular corporate purpose).

3. Annual Contribution.

I wish to pay to the Bob Jones College as a part of my annual budget the sum of _____ dollars.

In the event any friend desires to make a gift in some other way, desired information will be furnished on request.

Correspondence regarding the preceding should be addressed to

THE PRESIDENT,
Bob Jones College,
Cleveland, Tennessee.